

# Notice of Patient Privacy Policy

In accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), South Circle Dental Care keeps medical and dental information and records confidential and will only use them for patient treatment, health care operations, and billing purposes.

**TREATMENT:** Our dentists, clinicians, and staff will use your medical and dental information to give you the best possible care.

## **HEALTH CARE**

**OPERATION:** SCDC will use this information for the appropriate follow-up care, patient notification, statistical and regulatory requirements, and internal quality assurance programs.

## **BILLING**

**PURPOSES:** SCDC will use your medical and dental information to bill the appropriate third party (ies) for your care.

## **DISCLOSURE OF INFORMATION UNDER EXTENUATING CIRCUMSTANCES**

1. Health information will be given to family members in case of emergency or under other circumstances with proper authorization and documentation.
2. Health information may be given to other physicians or institutions under emergency situations.
3. Information may be given to proper authorities when neglect and/or abuse is alleged or suspected.
4. Information may be provided to courts or other agencies when a subpoena is given to this office.
5. Information about treatment, payment, or healthcare operations may be provided to a substance use disorder treatment program that is covered by 42 CFR Part 2 (a "Part 2 Program") through a general consent you provide to the Part 2 Program. If we receive or maintain your Part 2 Program record through specific consent you provide to us or another third party, we will use and disclose your Part 2 Program record only as expressly permitted by you in your consent as provided to us. In no event will we use or disclose your Part 2 Program record, or testimony that describes the information contained in your Part 2 Program record, in any civil, criminal, administrative, or legislative proceedings by any Federal, State, or local authority, against you, unless authorized by your consent or the order of a court after it provides you notice of the court order.